



Privacy Policy

LYLAC: Live Your Life After Cancer, takes your privacy very seriously. We are committed to safeguarding your personal data and comply with current data protection legislation including the GDPR.

If you have any questions about this statement or our approach to keeping your personal data safe, please contact Isabel van der Ven, responsible to keep your data safe, at isabel@lylac.net

The data we gather

We process and hold personal data such as:

1. Your name and email address, and any other contact details which you have given to me
2. Data on how you engage with the content of my website www.co-active-coach.cu.uk
3. Information you provide to me while using my coaching services

How we gather data

We may collect data from you in person, through email, text, social media messaging, social media posting or any other communication that you send me, by you completing and signing a client contract form, or through you submitting a contact or sign-up form on our website, or through cookies on our website.

We may also receive your data from third parties, for example referrals, from search information providers such as Google, or from online networks such as Facebook or LinkedIn.

What we do with the personal data gathered, and the lawful reasons we collect it

Your data is exclusively to carry out our work, to serve you, and to communicate about the Coaching.

Security

We are committed to ensuring that your data is secure. To prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure your data.

How long we retain your data

We will retain your data for only as long as it is needed for the coaching purposes, or until you ask us to delete the data we hold.

Controlling your personal data

As the subject of personal data held about you, you have:

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erasure
5. The right to restrict processing
6. The right to data portability
7. The right to object
8. Rights in relation to automated decision making and profiling.

You can see more about these rights at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>. If you would like to request details of the personal data which we hold about you, or if you wish to exercise any of the other rights set out above, please email us on info@lylac.net.



If you believe that any data is incorrect or incomplete, please email us at this address. We will promptly correct any data found to be incorrect.

If you are not happy with any aspect of how we collect and use your data, you have the right to complain to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues (www.ico.org.uk). We would be grateful if you would contact us first if you do have a complaint so that we can try to resolve it for you.

We're registered with ICO with reference number ZA511900 (under the umbrella organisation Winchester Life Coach).

Third-party Links

Our website includes links to third-party websites. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy statements.

Policy date: September 2021.

Next review date: September 2022